

Instructions for Poster Presentations

- The poster board is 100 cm in width x 200 cm in height. The suitable poster size is within 80 cm in width x 150 cm in height.
- The display area for poster is in the Orchid Hall B
- The abstract title, author names and the institutions in large letters should be placed at the top of the poster followed by the headings: Introduction, Methods, Results and Conclusions to identify your poster layout.
- The posters should be displayed in the poster areas throughout the period of the conference. Each poster board is marked with the number assigned to each abstract. Authors are requested to affix their posters at the number assigned to them during the official conference hours from 12:00 hrs. on Wednesday 1 November 2006.
- Pin, stapler, nails or any other sharp materials which might destroy the poster board are not allowed to use for affixing the poster. Two side tape is the most recommended materials for presenting the poster. Please be note that the posting material should be provided by the presenter.
- Authors are requested to present at their posters during the poster sessions on Friday 3 November 2006 (13.30 hrs. – 15.00 hrs.)
- Posters can be removed following the designated poster session if necessary. All posters not collected by Saturday 4 November 2006, 12:00 hrs. will be disposed off. The conference assumes no responsibilities for the condition of posters not removed by the presenters.

Guidelines for Speakers' Presentations

General Information

1. Please proceed to the registration counter to collect your meeting materials.
2. The Slide Ready Room is provided for speakers to view your slides, disks, CDs before presentation.
3. You are requested to hand in your slides, disks and CDs at least one day before your scheduled presentation. Your co-operation in handing in your slides, disks and CDs early will ensure that the technicians will have sufficient time to load your presentations.

4. All speakers are requested to collect their slides, disks, CDs from the Slide Ready Room, preferably on the same day after presentation and not later than 12.00 hrs on November 28, 2004. The Organizing Committee will not be responsible for your slides, disks and CDs not collected within this period.

Audiovisual Aids

The room used for the presentations are equipped with

- Dedicated Presentation PC Computer with floppy disk and CD-ROM equipped with Microsoft Office
- Screen for single projection
- A LCD projector
- A laser pointer
- 35 mm Slide projector (as requested)

Please note that

- Universal fonts, such as Arial and Times New Roman, are preferable for the PowerPoint presentation.
- Presentation on an Apple computer (Macintosh system) is not possible.

Note: Presentation by slide 35 mm or any presentations, which do not use computer projection, will cause an inconvenient viewing for participants. PowerPoint presentation is the most recommended presentation tool.

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